

Closing Schools

If enrollment patterns make it necessary to close a school, the following procedures will be followed:

1. Upon determining that a school should be closed, the Board will instruct the superintendent to notify by letter the parents of students attending the school in question, informing them of the action, the reasons therefore and the arrangements proposed for the education of their children.
2. The superintendent also will inform the affected staff members and review with them their rights of transfer to other locations. They will be assisted in obtaining mutually satisfactory assignments.
3. To insure the smoothest possible transition, the Board will direct that the school scheduled for nonoperation the following year be closed as of the end of the regular school year unless emergency conditions dictate otherwise.
4. If emergency conditions dictate that a school be closed during the regular school year, the Board will allow the superintendent a period to execute the Board's order. The superintendent will use this period to work with parents, teachers and administrators in sending and receiving schools to prepare students for the change.

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