

## **Authorized Signatures/Check-Writing Services**

All checks drawn on the general fund or any special fund shall require the signatures of the president and secretary/treasurer of the Board.

All checks drawn on district funds shall be signed by a machine authorized by the Board. The business service manager, human resources manager, or others as determined by the Superintendent, shall be authorized to operate the check signing machine.

Current practice codified 1995  
Adopted: date of manual adoption  
Revised: October 26, 2010

LEGAL REFS.: C.R.S. 11-55-101 *et seq.*  
C.R.S. 22-32-107  
C.R.S. 22-32-121