

HIGHLAND HIGH SCHOOL

Student Handbook

2023-2024



The Husky Motto: ‘DO THE RIGHT THING’

Highland High School

208 West 1st St., P. O. Box 1390
Ault, CO 80610 970-834-2816
Fax 970-834-2858

Highland Middle School

208 West 1st St., P.O. Box 1390
Ault, CO 80610 970-824-2820
Fax 970-834-2663

Highland Elementary School

101 2nd St., P.O. Box 39
Pierce, CO 80650 970-834-2853
Fax 970-834-1294

Weld Re-9 Administration Office

210 West 1st St., P.O. Box 68
Ault, CO 80610 970-834-1345
Fax 970-834-1347

Highland Transportation Department

970-834-1513

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Non-Discrimination/Equal Opportunity

The Board is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect. The schools in the district are subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry or need for special education services. Accordingly, no otherwise qualified student, employee, applicant for employment, or member of the public may be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any district program or activity on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.

DIRECTORY INFORMATION POLICY

FERPA does not prevent schools from disclosing what is considered “directory information” about a student, which “includes, but is not limited to, the student’s name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status....dates of attendance; participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors, and awards received; and the most recent educational agency or institution attended.”^[i] However, before releasing directory information, an educational program must notify parents or eligible students of their directory information policy and provide an opportunity to opt out of the disclosure.^[ii] Text adapted from *Vavricka, J. “Making FERPA Work for our Nation’s Children,” Second Year Seminar Paper, University of Hawai’i, William S. Richardson School of Law, July 10, 2012.*

^[i] 34 C.F.R. § 99.3.

^[ii] 24 C.F.R. § 99.37.

2023-2024 HIGHLAND HIGH SCHOOL INFORMATION

Administration

| | |
|--------------------|--|
| Kelsey Bailey | Principal |
| Riley Couch | Assistant Principal and Director of Federal Programs |
| Kolin Harbecke | Middle and High School Athletic/Activities Director |
| Raeden Gianopoulos | School Counselor |
| Natalie Quinones | Office Manager |
| Carlene Williams | Athletics Secretary |

Teaching Staff

| | |
|-------------------------------------|--|
| <i>Agricultural Education</i> | Megan Capps, Tad McMillan |
| <i>Art</i> | Alexandra Marino |
| <i>Business</i> | Daniel Bennett |
| <i>Credit Recovery</i> | Deanna Gournoe |
| <i>EL</i> | Molly Goeglein |
| <i>Foreign Language</i> | Delyla Ramirez |
| <i>Instrumental and Vocal Music</i> | Jeremy Kaminski |
| <i>Language Arts</i> | Molly Goeglein, Alexis Jabara, Geoffrey Fleming, Cherise Gerrish |
| <i>Mathematics</i> | Alex Autry, Oscar Molina, Joslyn Chapman, Tyler Peabody |
| <i>Physical Education</i> | Lukas Arthur, Jake Bamforth |
| <i>Science</i> | Kevin Hathcoat, Francisco Lucero, Susan Converse |
| <i>Social Studies</i> | Daniel Bennett, Paul Burkhard, Sascha Gerrish, Chad Clarke |
| <i>Special Education</i> | Renee Jones |
| <i>Technology</i> | Paul Burkhard |

Athletics Coaches

| | |
|---|-------------------|
| <i>Baseball</i> | Keith Juarez |
| <i>Basketball (Boys)</i> | Pete Freeman |
| <i>Basketball (Girls)</i> | Oscar Molina |
| <i>Cheerleading</i> | Michaela Runnells |
| <i>Cross Country (Girls & Boys)</i> | Jake Bamforth |
| <i>E-Sports</i> | Jeremy Kaminski |
| <i>Football</i> | Daniel Aleman |
| <i>Track & Field (Girls & Boys)</i> | Oscar Molina |
| <i>Volleyball</i> | Matt Meagher |
| <i>Wrestling</i> | Dan Lewis |

Club & Activity Sponsors

| | |
|-------------------------------|---------------------------|
| <i>Student Council</i> | Molly Goeglein |
| <i>FBLA</i> | TBD |
| <i>FCA</i> | TBD |
| <i>FFA</i> | Megan Capps, Tad McMillan |
| <i>Knowledge Bowl</i> | TBD |
| <i>National Honor Society</i> | Geoffrey Fleming |
| <i>Theater Arts</i> | Chad Clarke |
| <i>Yearbook</i> | Paul Burkhard |

CLASS SCHEDULE

| Monday Schedule | | | |
|------------------------|-------------------|-----------------|---------------------|
| Period | Start Time | End Time | Class Length |
| 1st | 8:10 AM | 8:55 AM | 45 |
| Passing | 8:55 AM | 9:00 AM | 5 |
| 2nd | 9:00 AM | 9:45 AM | 45 |
| Passing | 9:45 AM | 9:50 AM | 5 |
| 3rd | 9:50 AM | 10:35 AM | 45 |
| Passing | 10:35 AM | 10:40 AM | 5 |
| 4th | 10:40 AM | 11:25 AM | 45 |
| Passing | 11:25 AM | 11:30 AM | 5 |
| 5th | 11:30 AM | 12:15 PM | 45 |
| Lunch | 12:15 PM | 1:05 PM | 50 |
| 6th | 1:05 PM | 1:50 PM | 45 |
| Passing | 1:50 PM | 1:55 PM | 5 |
| 7th | 1:55 PM | 2:40 PM | 45 |
| Passing | 2:40 PM | 2:45 PM | 5 |
| 8th | 2:45 PM | 3:30 PM | 45 |

| Tu/Wed/Th/Fr Schedule | | | |
|--------------------------------|------------|----------|--------------|
| Period | Start Time | End Time | Class Length |
| 1st (Tu/Thur) 2nd (Wed/Fri) | 8:10 AM | 9:43 AM | 93 |
| Passing | 9:43 AM | 9:48 AM | 5 |
| 3rd (Tu/Thur) 4th (Wed/Fri) | 9:48 AM | 11:21 AM | 93 |
| Passing | 11:21 AM | 11:26 AM | 5 |
| 5th (Tu/Thur) 6th (Wed/Fri) | 11:26 AM | 12:13 PM | 47 |
| Lunch | 12:13 PM | 1:06 PM | 53 |
| 5th (Tu/Thur) 6th (Wed/Fri) | 1:06 PM | 1:52 PM | 46 |
| Passing | 1:52 PM | 1:57 PM | 5 |
| 7th (Tu/Thur) 8th (Wed/Fri) | 1:57 PM | 3:30 PM | 93 |

SCHOOL MEAL PAYMENTS

Cost of Student Meals: Breakfast and Lunch will be provided free of charge for the 2023-2024 school year. A la carte items will require payment.

Cost of Adult Meals: Breakfast and Lunch will be ‘paid’ meals.

Annual Notice: The district shall notify students and their parents about this policy at the beginning of each school year. Notification shall also be provided to those students who transfer into the district during the school year. Information about this policy may also be included in student handbooks, student enrollment or registration packets and/or posted on district and school websites. Issue Date: June 1, 2017

Health and School Attendance Policies

Students with any of the following symptoms are asked to please stay home.

| | |
|--|-------------------------------|
| Fever | Nausea/vomiting/diarrhea |
| Cough | Loss of appetite |
| Chills | Loss of taste and or smell |
| Shortness of breath/difficulty breathing | Muscle or joint pain or aches |
| Painful swallowing | Stomach ache |
| Body aches | Pink eye |
| Runny nose/nasal congestion | Sore throat |

It is a student's responsibility to ensure that they communicate with their teacher should they be absent. Work may or may not be available digitally, and may only be available upon a student's return to school. Students who have illness related absences will be provided an appropriate amount of time to submit any missing or outstanding work.

ATTENDANCE POLICY AND PROCEDURES

A parent or guardian must notify the office (970-834-2816) within **48 hours** of each absence if the absence is to be considered excused.

If a student is chronically absent (more than 10 days in a year), documentation must be received in order to excuse absences. Students will be marked verified unexcused until documentation is provided to the front office. Students who have unexcused absences are not able to make up work. Reference School Board Policy: JH

UNEXCUSED ABSENCES: Students are not allowed to hand in missed assignments.

EXCUSED ABSENCES: If a parent call is received within 48 hours, students may hand in missed work. This work must be turned in as soon as a student returns to school, otherwise it will be considered late.

EXTENUATING CIRCUMSTANCES: include, but are not limited to, illness, a hospitalization, a death in the family, a family emergency, or a serious family illness.

TARDINESS: Tardiness is defined as the appearance of a student without proper excuse after the scheduled time a class begins. Tardiness may be reflected in a student's grade if they missed assigned work without having the proper excuse. Students with excessive tardiness can be assigned disciplinary measures.

OPEN CAMPUS: Open campus is a privilege, not a right. The HHS open campus is subject to continuous review and may be revoked based upon that review.

ACADEMIC GUIDELINES

Beginning with the class of 2021 districts must ensure that their requirements for graduation meet or exceed the guidelines established by the state of Colorado. In order to meet the state requirements, students must demonstrate college and career ready competency in English and Math. Weld RE-9 believes the best way to ensure that students are prepared for life after high school is to have them complete a curricular sequence aligned to the Colorado state standards with the skills necessary for success. Students who complete these courses will have the ability to demonstrate their competency in the two state required areas of English and Math.

Graduates will complete 26 credits through grade twelve in the prescribed categories listed below. Completion of the requirements and goals as listed on a student's Individualized Education Plan (IEP) which may include modified content standards. In addition, students must demonstrate college and career ready competency in English and Math in at least one category from the menu of options below. Students on an individualized Education Plan (IEP), an Advanced Learning Plan or an English Acquisition Plan may have modified requirements for demonstrating competency. Students with an IEP who have completed 4 years of high school and are continuing in an 18 to 21 program may be eligible for a certificate of completion.

COLLEGE READINESS: Highland High School strongly recommends that all students who believe they will be attending either a two- or four-year institution after graduation enroll in a college prep path option. This would include four years of math, honors courses, and/or as many AP classes as possible.

ADVANCED PLACEMENT COURSES: College bound students are strongly encouraged to enroll in AP Classes to help them prepare for the rigors of college coursework! Students can earn additional GPA points of .1 times the grade earned in Advanced Placement Classes. AP Exam scores of 3-5 may earn college credit depending on the institution.

POST-SECONDARY OPPORTUNITIES: Highland High School has secured a number of opportunities for students to earn college credit while in high school.

Concurrent Enrollment: Through an agreement with Aims Community College, Highland students may earn both high school and college credit concurrently for certain approved classes they take at the high school. This earned college credit is also transferable to other colleges and is free if the student earns at least a C in the class.

If a student has exhausted all of the upper level classes available in a content area, there is an opportunity to explore additional Dual Enrollment classes through AIMS Community College. A student must meet the following criteria to enroll in a course through AIMS:

- The student must complete the dual enrollment form for the course prior to August 31st preceding the start of the AIMS calendar.
- The student must have exhausted all of the upper level classes in that content area at HHS.
- The student must hold a 3.5 or higher GPA
- The student and family are responsible for transportation if needed.
- The student must receive a grade of "C" or better in the class. If the student receives a "C-" or below the student will be responsible for the cost of the class.
- The student and family must agree to, and sign, the dual enrollment contract.

In the event that there is a conflict in scheduling, course offerings, etc. the student can submit the written college course request form to the building counselor, and administration no later than August 24th. This includes the course requested, school requested, any prerequisites, and cost information. Administration reserves the right to approve or deny any request.

Eligibility Criteria for Advanced Courses (Concurrent Enrollment and AP)

The advanced courses offered to students at Highland High School follows the AP curriculum from The College Board, and/or curriculum approved by colleges and universities for concurrent enrollment. These courses are very rigorous and the workload is extensive. Multiple hours outside of class each week are required to be successful in these courses. Courses are designed to challenge all students; students will experience frustration and must possess the maturity to persevere.

Criteria to be considered for the course:

1. Perform at or above the grade level on at least two of previous three MAP content area assessments OR perform at or above the 45th percentile on at least two of previous three MAP content area assessments OR meet the benchmark on the SAT for the appropriate area, evidence-based reading and writing (ERW) and math and have the recommendation of prior content area teacher.
2. Have earned an A or B in the core content course each quarter the previous year. Teacher recommendations will be considered, but are not the deciding factor.
3. Commit to, participate in, and complete all summer activities prior to beginning of school year.
4. Signed parent permission form acknowledging the anticipated rigor of the course along with making a full year commitment to the course. By selecting this course, the student and parent are committing to a full year of advanced courses. Students will not be allowed to switch to a general education course once the school year has begun. Only students serious about the time commitment and large workload should select this course.

Alternative Course Offerings: Students who have exhausted all course offerings in a content area may have the opportunity to take alternative courses offered by a different entity. This could include a college, university, or technical school. Students must complete the course in the scheduled Highland High School semester or year, failure to do so will result in an F being transcribed. Any grade earned once complete will be transcribed. If a student fails an alternative course that is paid for by the district, they are expected to reimburse the district for the full price of the class, including materials. Highland High School Administration reserves the right to deny any request.

PROGRESS REPORTS: Progress reports are issued throughout the school year. Teachers may indicate a student's success or lack of progress in a class. These reports serve as a warning to the student in cases of deficiency. Parents are encouraged to contact the teacher, advisor, counselor, or principal and seek ways to assist the student. Progress reports will be available through the parent portal.

REPORT CARDS: Report cards are available through Infinite Campus two times per year, once per semester. Progress reports are issued two times per year. Progress reports are available on Infinite Campus Parent Portal. Requests must be made for progress reports to be mailed home. Report cards will not be mailed home, however, students who are deemed 'off track' or 'not progressing' at an appropriate pace will receive notification from the school. Students and parents are encouraged to contact the main office to ensure that they have access to Infinite Campus.

FINAL TESTS: Students are required to attend and attempt all of their finals. Failure to do so will result in a failing grade, and no credit issued. If a student needs to schedule early finals for any reason, those must be scheduled and approved by administration.

FINAL CHECK OUT: Students are required to check out of school on their last day of attendance at Highland High School. Students will meet with each of their teachers and coaches, as well as with the counselor, cafeteria, librarian, and office personnel. All books and school materials must be returned or paid for before the checkout procedures are final. Highland High School will send bills to parents/guardians for items not returned to the school.

HOMEWORK GUIDELINES: We believe that all stakeholders have a responsibility for student homework. When all parties accept responsibility, it promotes student success and achievement, and helps us in our quest to ‘Build Excellence’. The ultimate responsibility for success involves the following individuals, in this order:

Responsibilities of Students

- Keep track of all homework assignments, using a tool like a planner, computer, or worksheet
- Follow routines related to study times and study habits
- Establish an environment for learning by keeping distractions to a minimum
- Believe you can do the work with effort
- Ask for assistance
- Produce high-quality work at all times
- Complete all assignments on time

Responsibilities of Parents and Guardians

- Establish routines related to study times and study habits
- Provide a suitable environment and study area
- Reduce distractions
- Provide encouragement
- Communicate with the school/teacher if difficulties arise

Responsibilities of Staff

- Assign meaningful and appropriate homework that is challenging and aligns with the learning objectives
- Provide ongoing and clear guidance to ensure students understand the directions and reasons for homework
- Provide timely and specific feedback for all homework assignments
- Recognize student effort
- Inform parents of the homework policy and their roles related to homework
- Promote quality work
- Assist students in being successful and in believing they are capable of doing the work

SCHEDULING INFORMATION: Students are reminded that schedule changes will only be allowed the first week of the fall semester. Students may only take no more than two elective courses in the same content area in a calendar year. Students who would like to request more than two courses in one content area must initiate a discussion with administration and counseling, and will require administration approval.

THE CREDIT RECOVERY PROGRAM: (OdysseyWare) is primarily for senior students who have previously failed a course. Underclassmen will be required to repeat failed classes. Odyssey classes are graded P (pass) or F (Fail) only. Students who need Credit Recovery may be allowed to enroll in OdysseyWare at the beginning of each semester with permission. Students who need to obtain missing credits at a later date may enroll in an approved online course at any time at the student’s own expense. If students need additional credits over the maximum number permissible, discussions about alternatives, including an additional year of high school will be brought forward.

For each OdysseyWare (OW), course taken, the following parameters will apply:

- Students wishing to enroll in an OW course must have unsuccessfully attempted a FULL in person course. Students who meet any of the following criterion may NOT attempt an OW course for that content area:
 - Did NOT sit for their final,
 - Withdrew from class,
 - Was chronically absent;

- 10 or more absences in that specific class,
 - Is attempting to circumvent normal school programming
- Students in each grade can take a maximum number of semester OW courses:
 - Seniors: 6 semester courses or 12 quarter courses,
 - Juniors: 4 semester courses or 8 quarter courses,
 - Sophomores: 2 semester courses or 4 quarter courses,
 - Freshmen: 1 semester course or 2 quarter courses
 - If a student unsuccessfully attempts a total of 3 semester length credit recovery courses at any point during their time at Highland High School they are considered ineligible for additional credit recovery courses. This policy is in effect for the 2023-24 school year and beyond for the Class of 2026+.
 - OW classes will be transcribed as a grade with a score of P (Pass), or F (Fail).
 - If a student fails an OW course, they will take the next course in the same content area in person.
 - 70% must be earned on each quiz or test. If the score is below 70%, students will be able to retake the assessment 2 additional times, equaling 3 times total. Only the most recent score will be saved. Quizzes and tests below 70% will be reset by OW administrators.
 - 80% must be earned on each assignment. The program will not allow a student to move on until an 80% is received.
 - For written components of the assignments, students need to fill the empty boxes with writing and make sure to click “finish assignment” in order to be able to proceed.
 - If there are projects assigned, you will need to notify the OW instructor and determine if they need to be skipped.
 - Students must earn a 70% in the class to earn credit, failure to do so will be transcribed as an F.

Summer school is offered intermittently and is determined on a case by case basis. If summer school is offered, this will be communicated to parents.

STUDENT CHROMEBOOKS: All students who attend Highland High School will receive a Chromebook for academic use. This device will remain with the student for the duration of their time at HHS (up to 4 years). These must be checked-in at the end of each school year to be updated. Students who do not want a district issued Chromebook should understand that their own device may limit their ability to function in classes because of compatibility with the district's internet system.

It is the student's responsibility to maintain, and take care of their device.

Fees for improper use, damage, or missing items will be assessed as follows:

- o \$250.00 for replacement of a lost device
- o \$150.00 for a damaged screen
- o \$90.00 for a new keyboard
- o \$40.00 for a new power cord
- o \$15.00 for a new asset tag

Should a student fail to pay for damages incurred, or fail to uphold the expectations as outlined in BOE policy *JS* (Student Use of the Internet and Electronic Communication) the school reserves the right to leverage school activities as a result. Students may find themselves unable to participate in HHS activities, clubs, athletics, etc.

OPEN PERIODS: For students to be considered for an open period, they must meet the following criteria:

- Have a GPA of 3.0 in the prior semester
- Be a junior or senior
- Not have any disciplinary events in the previous academic year
- Not have a D or an F in the previous semester
- Be on track to graduate
- Not be enrolled in any OdysseyWare classes
- Must have attended school in person the previous semester
- No unexcused absences

We feel strongly that juniors and seniors need to maintain strong study habits in preparation for college and/or life. For this reason, we have restricted juniors and seniors to one open period unless it involves work-study for credit or to attend classes at Aims or other colleges. Students with an open period are expected to be in the Research Center or off-campus during their open periods. Students can be studying in the commons area during class hours, but are not allowed in the hallways. Students who believe they qualify for an open period are encouraged to submit an application during registration.

ACADEMIC RECORDS: Highland High School has two academic lists to honor those students who show superior prowess in their academic studies. The HIGH HONORS LIST is for those students who have attained at least a 3.50 grade point average for the grading period. The HONORS LIST is for those students who have attained between a 3.00 and a 3.49 grade point average. Honor rolls are sent to the North Weld Herald and Greeley Tribune.

ACADEMIC LETTERS: Academic letters are earned by Highland High School students who have attained a superior cumulative grade point average as they progress through school. Letters are awarded based on the following scale: 3.80 GPA after 3 semesters, 3.60 GPA after 5 semesters, and 3.40 GPA after 7 semesters.

GRADES AND GRADING: We will be using a total point system this school year as this will be the easiest way for both students and parents to monitor grades. All classroom work will be posted on Google Classroom. Students who are absent will be expected to keep up with their classmates using this platform.

GRADUATION HONORS: will be awarded using the following measures:

Summa Cum Laude: 4.00 and above

Magna Cum Laude: 3.75 to 3.99

Cum Laude: 3.50 to 3.74

HOME SCHOOL STUDENT REQUIREMENTS: Students must choose when registering at Highland High School if they intend to work towards a Highland H.S. diploma (Pathway A), or a homeschool diploma (pathway B). Students CANNOT switch between pathways once a determination has been made.

In order to earn a Highland H.S. Diploma the student must:

- Take and earn a minimum of 15 credits at Highland H.S. (in-person classes) to earn a Highland H.S. diploma.
- Complete senior level classes (Economics, Civil Government, Math, Language Arts IV or AP) at Highland H.S. in-person.
- Have completed courses that have been vetted and approved by CDE in order to have them apply towards a Highland H.S. diploma.
- Understand that Highland H.S. reserves the right to test the student in any content area for proficiency and competency.
- Understand that homeschool courses will be added to their transcript as P/F, and earn no points toward GPA.
- Students who elect to earn a homeschool diploma (pathway B) will not be allowed to walk or participate in Highland H.S. graduation events, including the slideshow, graduation ceremony, parade, or senior graduation activities completed as members of the Highland H.S. graduating class.

NON-TRADITIONAL STUDENT PATHWAY:

Students that are not able to complete a traditional 4 year graduation pathway will have the option to continue in a non-traditional pathway, adding a 5th year of high school. During this year all classes taken to meet graduation requirements **MUST** be completed in person. Students are required to be enrolled in 6 periods. Programming can be individualized to meet the needs of students, but requires administrator approval and a written, signed attendance and non-traditional pathway plan. If a student in the non-traditional pathway graduates early (semester); there will be no ceremony, and they will not participate in a traditional May graduation.

HIGHLAND HIGH SCHOOL GRADUATION GUIDELINES MENU

CLASS OF 2021+ All options are in addition to 26 credits

| OPTION 1 | | OPTION 2 | | OPTION 3 | | OPTION 4 | |
|---|---|-----------------------|--------------------|--|---------------------------------|------------------------|---------------------|
| ACCUPLACER Classic/Next Generation | | ACT | | ACT Work Keys National Career Readiness Certificate | | SAT | |
| English Classic: 62 Read 70 Sentence Next Gen: 241 Read, 236 Writing | Math 61 Elem. Algebra 255 AR or 230 (QAS) Quantitative Reas/Alg/Stat | English 18+ | Math 19+ | English Bronze or higher | Math Bronze or higher | English 470+ | Math 500+ |

| OPTION 5 | | OPTION 6 | | OPTION 7 | | OPTION 8 | |
|----------------------|-------------------|---|-------------|---|-------------|--------------------------|-------------|
| ASVAB | | Concurrent Enrollment | | Industry Certificate | | Capstone Projects | |
| English 31 | Math 31 | English College Comp. 121-122 | Math | English Certificate which enables a student to enter the workforce: <ul style="list-style-type: none"> • C.N.A. | Math | English | Math |

| | | | | | | |
|--|--|------------------|--|---|--------------------------------|-------------------------------|
| | | Creative Writing | | Agriculture Education: <ul style="list-style-type: none"> • AMSA Culinary Meat Selection & Cookery • AMSA Food Safety & Science • Elanco Fundamentals of Animal Science • Ducks Unlimited Ecology Conservation & Management • Plant Science • Benz School of Floral Design Principals • Express Employment Professionals Career Preparedness • EETC Principles of Small Engine Technology • Southwest Airlines Professional Communications • Elanco Veterinary Medical Applications <ul style="list-style-type: none"> • National Horse Judging Team Equine Management & Evaluation • NCLCA principles of Livestock Selection & Evaluation • Center for Financial Responsibility Personal Finance Literacy • HBAA Residential Construction Skills | Assigned to all LA IV Students | Assigned to all Econ Students |
|--|--|------------------|--|---|--------------------------------|-------------------------------|

OPTION 9

Successful Completion of:

AP Lang, AP Lit for reading writing and communicating, AP Calculus AB for Math **Must score of 2+**

revised 3/8/22

If a student transfers to a district high school and has demonstrated college and career readiness by completing and assessment or other measure that is not included in this policy’s graduation requirements, the principal may determine that such assessment or other measure is acceptable and meets district graduation requirements or

whether the student will be required to demonstrate readiness as provided above. Such determination shall be made in accordance with state graduation requirements.

CLASS OF 2024 HIGHLAND HIGH SCHOOL GRADUATION REQUIREMENTS

| SUBJECT | CREDIT | REQUIRED COURSES |
|-------------------------------|-----------|---|
| LANGUAGE ARTS | 4 | LA I, LA II, Pre-AP Lit/LA, LA III, LA IV, AP Language, AP Literature, Creative Writing, ENG 121: College English Comp. |
| MATH | 3 | Pre-Algebra, Algebra I, Geometry, Hon Geometry, Algebra II, Pre-Calculus , AP Calculus AB, Applied Math |
| SCIENCE | 3 | Earth Science, Biology, and one of the following: Chemistry, Pre AP-Bio, AP Biology, Anatomy & Physiology I and II, Forensics |
| SOCIAL STUDIES | 3 | Geography/World History, US History, and Civil Government |
| EXPANDED CORE | 3 | Spanish I, Spanish II, Spanish III, Spanish IV, Tech, Chemistry, Anatomy & Physiology, Anatomy & Physiology II, Pre AP-Bio, AP Biology, AP Calculus, Psychology/Sociology, Business Management, Business Law, International Business, Entrepreneurship, Accounting, GIS/STEM, Applied Physics/STEM, Drones/STEM, Animal Science, Plant Science, Ag Leadership, Ag Business, RTI Math, LA Strategies, Yearbook/Journalism, Theater Arts, Study Skills, Life Skills |
| FINE ARTS | 1 | Art, Choir, Select Choir, chamber Choir, Concert Band, Jazz Band, Yearbook/Journalism, Graphic Design, Theater Arts |
| PHYSICAL EDUCATION | 2 | Physical Education, Weights, Men’s Fitness, Women’s Fitness |
| BUSINESS | 1 | Economics |
| FRESHMAN SURVEY | 1 | Technology/Speech/Health/Study Skills (.25 each) |
| ELECTIVES | 5 | Any elective courses |
| TOTAL CREDITS REQUIRED | 26 | |

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|---------------------------|--|
| 9TH GRADE SUMMARY: | Language Arts, Math, Earth Science, Freshman Survey, 1 Expanded Core, 3 Electives |
|---------------------------|--|

| | |
|----------------------------|--|
| 10TH GRADE SUMMARY: | Language Arts, Math, Biology, Geography/World History, 1 Expanded Core, 3 Electives |
|----------------------------|--|

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|----------------------------|---|
| 11TH GRADE SUMMARY: | Language Arts, Math, Science (Physical Science, Chemistry, AP Biology), US History, 1 Expanded Core, 3 Electives |
|----------------------------|---|

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|----------------------------|--|
| 12TH GRADE SUMMARY: | Language Arts, Math, Economics, Civil Government, 2-3 Electives |
|----------------------------|--|

Beginning with the class of 2025, all students will be required to complete four years of math in order to graduate.

2024-2025 HIGHLAND HIGH SCHOOL GRADUATION REQUIREMENTS

| SUBJECT | CREDIT | REQUIRED COURSES |
|---------------------------|----------|---|
| LANGUAGE ARTS | 4 | LA I, LA II, Pre-AP LA, LA III, LA IV, AP Language, AP Literature, Creative Writing, ENG 121: College English Comp. |
| MATH | 4 | Pre-Algebra, Algebra I, Geometry, Algebra II, Pre-Calculus, AP Calculus AB, Applied Math, College Algebra |
| SCIENCE | 3 | Earth Science, Biology, and one of the following: Chemistry, Pre AP-Bio, AP Biology, Anatomy & Physiology I and II |
| SOCIAL STUDIES | 3 | Geography/World History, US History, and Civil Government |
| EXPANDED CORE | 3 | Spanish I, Spanish II, Spanish III, Spanish IV, Graphic Design, Chemistry, Anatomy & Physiology I, Anatomy & Physiology II, AP Biology, AP Calculus, Psychology/Sociology, Business Management, Business Law, International Business, Entrepreneurship, Accounting, GIS/STEM, Applied Physics/STEM, Drones/STEM, Animal Science, Plant Science, Ag Leadership, Ag Business, RTI Math, LA Strategies, Yearbook/Journalism, Theater Arts, Study Skills, Life Skills |
| FINE ARTS | 1 | Art, Choir, Select Choir, Chamber Choir, Concert Band, Jazz Band, Yearbook/Journalism, Graphic Design, Theater Arts |
| PHYSICAL EDUCATION | 2 | Physical Education, Weights, Men's Athletic Fitness, Women's Athletic Fitness |
| BUSINESS | 1 | Economics |
| FRESHMAN SURVEY | 1 | Technology/Speech/Health/Study Skills (.25 each) |
| ELECTIVES | 4 | Any elective courses |

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| TOTAL CREDITS REQUIRED | 26 |
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| 9TH GRADE SUMMARY: | Language Arts, Math, Earth Science, Freshman Survey, 1 Expanded Core, 3 Electives |
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| 10TH GRADE SUMMARY: | Language Arts, Math, Biology, Geography/World History, 1 Expanded Core, 3 Electives |
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| 11TH GRADE SUMMARY: | Language Arts, Math, Science (Physical Science, Chemistry, AP Biology), US History, 1 Expanded Core, 3 Electives |
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| 12TH GRADE SUMMARY: | Language Arts, Math, Economics, Civil Government, 2-3 Electives |
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STUDENT ACTIVITIES POLICY
2023-2024

Weld County School District RE-9
Highland High School

Administrators

Rob Ring - Superintendent
Kelsey Bailey - Principal
Kolin Harbecke - Athletic Director

PHILOSOPHY

Weld County School District RE-9 believes that a dynamic program of student activities is vital to the educational development of the student. Athletics and activities play an important part in the life of RE-9 students. Young people learn a great deal from participation. Lessons in sportsmanship, teamwork, competition, and how to win and lose gracefully are an integral part of each team in our athletic program. Activities play an important part in helping the individual student develop a healthy self-concept as well as a healthy body. Athletic competition and activities add to our school spirit and help all students, spectators, and participants develop pride in their school.

The activity program should always be in conformity with the general policies of the school district. At no time should the program place the total educational curriculum secondary in emphasis: the program should constantly strive for the development of well-rounded individuals, capable of taking their places in society.

Weld County School District RE-9 offers a wholesome activity program available to all of its students. Participation means being part of the team; it does not guarantee playing time in games or contests. That decision is made solely by the coaching staff involved. It will be up to the discretion of each coach to develop and enforce policies regarding their expectations for attendance, discipline, lettering, and cutting.

GOALS

- To realize the value of participation without overemphasizing the importance of winning or excelling. Stressing the importance of contributing to a team or a groups' success rather than to individual glory.
- To develop and improve positive citizenship traits among the program's participants.
- To provide a positive image of high school athletics and activities.
- To strive for playing excellence that will produce winning teams within the bounds of good sportsmanship and mental health of the student athlete.
- To provide opportunities for students to cope with problems and handle situations similar to those encountered under conditions prevailing in the contemporary world. Athletics and activities should provide adequate and natural opportunities for:
 - Physical, mental, and emotional growth and development.
 - Acquisition and development of special skills in activities of each student's choice.
 - Team play with the development of such commitments as loyalty, cooperation, fair play, and other desirable social traits.
 - Worthy use of leisure time in later life, either as a participant or spectator.
 - Participation by the most skilled that will enable these individuals to expand possibilities for future vocational pursuits.
- To provide a superior program of student activities that includes appropriate activities for every student.
- To create a desire to succeed and excel.
- To develop high ideals of fairness in all human relationships.
- To practice self-discipline and emotional maturity in learning to make decisions under pressure.
- To be socially competent and operate within a set of rules, thus gaining a respect for the rights of others.
- To develop an understanding of the values of activities in a balanced educational process.
- To develop an understanding that participation in athletics and activities is a privilege, not a right; that the value of the team (the whole) supersedes that of the individual.

PARTICIPANTS RESPONSIBILITIES

In order to participate in any activity the following items must be on file in the athletic office: A current physical, a signed parent permission form, proof of health insurance, a signed copy of the code of conduct, and the applicable sports fee.

ACADEMIC ELIGIBILITY

Highland students must meet the general requirements of the Colorado High School Activities Association (CHSAA) as well as Highland RE9 School District.

Colorado High School Activities Association (CHSAA) Requirements:

A student shall be eligible to represent Highland High School in an interscholastic activity sanctioned by the Colorado High School Activities Association if such student meets the following specific requirements:

- The student is a bona fide undergraduate member of Highland High School.
- In the judgment of the principal of Highland High School, the student is representative of the school's ideals in matters of conduct and sportsmanship.
- During the period of participation, the student must be enrolled in and passing courses which offer a minimum of 2.5 Carnegie units of credit per semester.
- The student must have been eligible in accordance with paragraph (3) above at the close of the student's last prior semester of attendance.
 - During the semester preceding the semester in which the student wishes to participate in any interscholastic activity, the student must have passed a minimum of 2.5 Carnegie units.
 - Regaining Eligibility—Students who have not met the academic requirements at the close of a semester may regain academic eligibility based on the academic regain dates CHSAA has listed.
 - Make-up work shall not be permitted after the close of the semester for the purpose of becoming eligible. (Cases involving special circumstances should be referred to your principal.)
 - Summer school credits may be used to regain eligibility in accordance with CHSAA policy.

Academic Eligibility

All student athletes are expected to maintain a certain level of academic achievement throughout their season. If their grades fall below this expectation, there are interventions that will be enforced until these expectations are once again achieved. Weekly academic eligibility reports will be generated throughout each athletic season, and students who have not met the academic requirements will be noted on these reports.

Expectations:

At Highland, we feel that student athletes should not be earning an "F" at any time during their season. If an "F" is noted on the academic eligibility report, interventions will be offered for this student athlete. With these interventions, Highland hopes to help the student in the content area he/she may be struggling with, and obtain a passing grade in their class.

The Process:

- Academic eligibility reports will be run off on the second to last day of the school week (typically Thursday) in the afternoon.
- Coaches will be notified of any student athlete that is ineligible or is threatening to become ineligible.
- Coaches will let any student athlete on their team know if they are ineligible for the following week.

Definition:

- Ineligible - Any athlete that receives an “F” for THREE CONSECUTIVE WEEKS IN THE SAME CLASS.
 - o When “ineligible,” the athlete will not be allowed to participate in any contests for the ENTIRE week they are deemed ineligible in (Monday – Sunday).

Interventions:

- If a student has an “F” in any class, they may seek help by attending a study hall that will be provided after school (3:30 – 4:15).
- Knowledgeable tutors will staff the study hall every day
- The study hall is not mandatory, but is highly encouraged.

Academic eligibility is put into play for one simple reason, to help our student athletes at Highland succeed in the classroom as well as in their athletics. If you have any questions or concerns about academic eligibility, please contact the Highland Athletic Department.

***This eligibility procedure will apply to ALL activities at Highland High School. The only exceptions are band, jazz band, and choir students who must perform as a part of the musical experience for a grade. The band and music instructor will use his or her own discretion in determining application of this procedure.

AGE

Your 19th birthday must fall on or after August 1st of the current school year.

SEMESTERS

Upon entering high school, your eligibility will continue only until your original class graduates. On entering the ninth grade, you have eight consecutive semesters of eligibility.

SPORTS FEES

Sports fees for the 2023 - 2024 school year are as follows:

1. All High School Sports - \$80
2. All Middle School Sports - \$50
3. Any student that is documented as a free/reduced lunch recipient does not have to pay a sports fee.
4. Any student that participates in 2 different sports at Highland throughout the school year, can participate in any remaining sports for **FREE** until the end of the year.

Sports fees must be paid prior to any athlete participating in any contest.

PHYSICAL EXAM

1. Signed by a medical doctor licensed to practice medicine by the State of Colorado
2. Current within the last calendar year
3. On file in the activities office

PARENT PERMISSION

Your parent or legal guardian must sign a form acknowledging the risk involved with participation in interscholastic athletics and granting permission for you to participate.

PRACTICE

Please see the CHSAA Constitution regarding practice and participating in an athletic event.

TRANSFER RULE

Please see the CHSAA Constitution regarding student transfer policies.

AWARDS

1. In any approved CHSAA interscholastic competition, no awards of any kind other than awards by the school or the Association and limited to \$20 shall be made to participants.
2. If you participate in a CHSAA approved sport, other than CHSAA competition, your amateur status is determined by the rules of the amateur governing body of that sport.

AMATEUR

1. Applies only to sports sanctioned by the CHSAA.
2. Do not compete with or against professionals.
3. Do not accept money or sign a professional contract.
4. Do not compete under an assumed name.
5. Do not accept an award in a non-school activity and convert it to cash.

INSURANCE

Highland High School requires each interscholastic sport participant to have proof of insurance coverage on file in the athletic office. School District RE-9 does not cover students for injury expenses. Insurance coverage is available from an independent carrier. You may obtain forms for such insurance from the school secretary. The cost of such coverage is the responsibility of the parent/guardian.

COMPETING IN TWO SPORTS DURING THE SAME SEASON

Highland High School athletes competing in two sports during the 2023-24 school year.

1. Athletes must have parent or guardian approval.
2. Must have a completed two sport form on file with the athletic secretary.
3. Athletes must designate a primary and secondary sport.
 - a. Primary sport holds precedent over secondary sport.
4. If an athlete quits one sport, they will no longer be allowed to participate in the other sport.
5. The head coach of both sports involved must agree and establish which contests and practices the athlete will participate in during the season prior to the start of the season.

LETTERING

Letters may be given as prescribed by CHSAA. The head coach for each sport establishes a minimum level of participation for which an athletic award may be given. This minimum level of participation is just one of the criteria used in deciding to award an athletic letter. Conduct, general deportment, sportsmanship, dedication, attitude, effort and the adherence to the athletic code are other, possibly more important considerations. It is interpreted that Highland High School awards an athletic letter in recognition for meeting these requirements. Athletic award letters are considered the

property of Highland High School and may be reclaimed or not issued in the event the spirit and/or interpretation of this handbook is violated. Minimum letter requirements are to be established by the individual coaches and related to parents and athletes during a preseason meeting.

NOTE: *The coaching staff reserves the right to replace an individual on the varsity squad. Reasons for replacement would include discipline, grades, or lack of effort in practice or games.*

GENERAL INFORMATION

1. All coaches reserve the right to grant a letter in certain special situations.
2. An athlete who is removed from a program for disciplinary reasons or leaves a particular program before the end of the season shall forfeit all rights to a letter.
3. These requirements will be consistent.

EQUIPMENT

The athlete is responsible for the equipment, uniform, lock, and other items issued to him/her. The athlete will be given a secure place to store this equipment. All issued items must be returned clean and in good condition at the end of the season and prior to the first day of the following season. If not, the athlete is responsible and must pay for their replacement. Normal wear due to activity is excluded. An athlete must be cleared from one sport before they will be allowed to join a team of another sport.

PRACTICE SESSIONS

- The athlete is required to attend all practice sessions, meetings, and games unless excused by a member of the coaching staff. It is the athlete's responsibility to contact the coach about the excuse before the missed practice, meeting, or game except in the case of an emergency. The coaching staff reserves the right to decide what is excused and what is not. If the athlete does not contact the staff prior to the missed activity, it is up to the discretion of the individual coach to initiate the appropriate penalty. The coach's policy on attendance will be made clear to all participants at the preseason meeting with parents and players.
- Apparel worn during practice or when representing Highland High School shall not advertise controlled substances (alcohol, illegal drugs, tobacco, etc.) and shall be indicative of the standards set by the individual coach.

SQUAD/TEAM SELECTION

It is the intent of our co-curricular athletic programs to encourage student participation. However, it should also be understood that participation on an athletic team at Highland High School is a privilege, not a right. With this idea in mind, Highland High School strives to build competitive teams that place an emphasis on earned success, character development, teamwork, and healthy lifestyle choices. In our attempt to build the most competitive teams possible, coaches will not be able to place every individual who wishes to participate on a team. It is important for both the student athlete and family to know and understand there is a real possibility the student athlete will be cut from the team. Each student will be given at least three (3) days of practice prior to being cut. While we believe players can gain valuable experience outside of the Highland Athletic Program, previous participation on a "select team", club program, another high school program, or at Highland does not guarantee any player a spot on a school team. Prior to being allowed to tryout, all necessary athletic paperwork and fees must be turned in to the office. Families will be reimbursed for athletic fees paid if the student athlete is cut from the program.

It is suggested that tryouts be closed to parents and spectators. Each candidate that is not selected shall be personally informed of the cut by the coach along with the reasons for the action. Cut lists will not be posted or be done in public.

In order to make a varsity team, a player must be both outstanding and play a position of team need. Underclass student-athletes possessing these qualities will have the same opportunity to make a team as the senior does. Starting positions and playing time are not guaranteed to any individual making a team, seniors included.

By being a member of a team, regardless of time spent actually competing, an individual has the opportunity to learn many of the lessons previously mentioned. Being a member of a team can occur in many ways and it is important to understand some members may play a great deal while others may not. Each member of a team is valuable to the team's overall success.

WITHDRAWING FROM A SPORT ACTIVITY

- Voluntary (athletes choice)
 - The athlete must meet with and make reasons known to the head coach.
 - All athletic equipment must be returned and financial obligations cleared.
 - Once the official start of practice begins, student athletes will not be allowed to quit one sport to participate in another school sponsored sport (including open gyms) until the original sport season is finished.
 - Sports fees are not reimbursable.

- Involuntary (coaches decision) If a student is a detriment to the team, he or she may be removed at the coach's discretion. This may be the result of, but not limited to the following:
 - Poor attitude
 - Tardy or missing practices
 - Poor work habits during practice and/or contests
 - Violation of team training rules
 - Violation of this activity policy or of CHSAA rules

Prior to an athlete being dropped from the team, the coach will have a meeting with the individual to discuss the problems that are occurring. If the problems persist, the coach will have a meeting including the appropriate coaching staff, the parent/guardian, and the student athlete. If the problems are still occurring, that student may be kicked off the team. The parent/guardian shall be notified of the student athlete being kicked off of the team.

If an athlete is dropped:

- The student athlete will not be allowed to play in another sport during that sport season.
- If dropped as a result of violating a team training rule, a letter of explanation will be sent to the parent/guardian and placed in the athlete's participation file in the athletic office. (Such action may affect future participation)
- The sports fee will not be reimbursed.

CODE OF CONDUCT: *Coaches, Fans, Parents, Athletes*

Extra-Curricular activities are an extension of the classroom and a valuable part of the educational experience. As a result of this, it is the expectation of everyone associated with the activity to display behavior and attitudes that will represent Highland High School in a positive manner.

Individuals participating in the interscholastic athletic program at Highland High School are highly visible to the student body, the community and to the communities in which we compete. The opportunity of participation carries the responsibility of adherence to a code of conduct which reflects the role model status of athletes and which will bring credit to the athlete and to Highland High School.

The following paragraphs relate to specific actions or behaviors designating the disciplinary action to be invoked. Actions not specifically covered but clearly contrary to expected behavior are subject to review by the head coach, athletic director, and principal; their decisions are binding.

- School Suspension—Students who are suspended from school are prohibited from participation in sports or activities during the length of suspension.
- Theft, Vandalism, and Destruction of Property—Participants involved either directly or as an accomplice shall receive a one-game suspension. (Subsequent involvement is subject to review by the Athletic Council made up of the Head Coach, the Athletic Director, and the Principal)
- Substance Abuse—Throughout the school year, regardless of the quantity, a student will not:
 - Use or consume, have in possession, sell or give away a beverage containing alcohol.
 - Use or consume, have in possession, sell or give away a product containing tobacco.
 - Use or consume, have in possession, sell or give away marijuana, or any controlled substance. It is not a violation for a student to be in-possession of a legally defined drug specifically prescribed for the student's own use by his/her doctor.

First Violation

After confirmation of the first violation, the student will be suspended from all activities for 20% of the regularly scheduled contests. If the full suspension is not completed, the remaining days will be applied to the next sport in which the student is involved. Suspensions will be applied to postseason contests as well as regular season contests.

- Example 1: A football player would be suspended for 2 games (9 regular season contests X 20% = 1.8 contests. This number will be rounded to the nearest whole number.
- Example 2: A volleyball, basketball, or baseball player would be suspended for 4 games (19 regular season contests X 20% = 3.8 contests. The number will be rounded to the nearest whole number.
- If the violation occurs at a school sponsored event, the suspension could be different. The length of the suspension will be at the discretion of the coach, athletic director, and the principal.

Second Violation

After confirmation of the second violation (during one school year), the student will be suspended from all activities for 50% of the regularly scheduled contests. If the full suspension is not completed, the remaining days will be applied to the next sport in which the student is involved. Suspensions will be applied to postseason contests as well as regular season contests.

Third Violation

After the third confirmation of a violation, the student will be suspended from all activities for one calendar year.

Student-athletes will be granted a one time self-reporting reduction in the length of their suspension from athletic contests. First time offenders would receive a suspension of 10% of the regularly scheduled contests if they self-report their violation. Self-reporting is defined as reporting the violation to school administration prior to being questioned about a potential violation of the code of conduct. Student-athletes will only be able to receive the self-reporting reduction one time during their high school career.

CONDUCT AND TRAINING CODES

- Athletes and participants, as well as parents and coaches, are expected to conduct themselves in a commendable manner at all times in the school, the classroom, during athletic contests, and toward opponents, officials, and spectators. The use of profane language is not acceptable and will not be tolerated.
- Student athletes are reminded that you must attend **ALL classes** without excessive tardies in order to be able to attend practices or athletic contests. If you are too sick to go to school, you are too sick to attend a game or practice. If a parent chooses to opt their student out of state testing, they are still required to attend all of their classes during testing days.
 - The exception to this rule would be athletes who have proof of a doctor or dentist appointment, or a funeral or memorial service. Any other valid reasons must be cleared with the athletic director prior to game or practice.
 - Highland High School has a weekly eligibility list of all students filed in the main office, counseling office, principal's office, and distributed to classroom teachers and coaches. Students must meet both CHSAA and HHS eligibility requirements in order to compete during the following week's eligibility period.
 - Any student who cuts class or is truant from school may not play or practice that day or Saturday if truancy occurred on Friday.
 - Once official practice starts, as defined by CHSAA, no student will be allowed to quit a sport and participate in another sport during the same season.
 - Athletes must travel to and from contests in transportation provided by the school. The only exceptions are as follows:
 - Injury to a participant which would require alternate transportation.
 - Prior written arrangement between the participant's parent/guardian and the coach for the student to ride with the parent/guardian. The coach may require the team to remain together both to and from games or contests.
 - Coaches may only release student-athletes to their parents/guardian following any contest. Any exception must be cleared through the athletic office prior to the contest date.
 - Dress code for game days—each head coach is responsible for each athlete adhering to the appropriate dress code as listed in the student handbook. Acceptable appearance, reflecting good taste and judgment, includes not only proper selection and wearing of clothing but also personal grooming. (Some coaches may require a dress shirt and tie or dress clothes on game day.)

COACHES RESPONSIBILITIES

It is the responsibility of the Athletic Director to make coaches aware of the expectations of the school district and to ensure that those expectations are met for the betterment of Highland High School's Activity Program.

SCHOOL AND DISTRICT RULES

SPECIAL ACTIVITY RULES

1. In order for a student to be eligible to participate in extracurricular activities or ATTEND school events at Highland or at other sites, he or she must meet weekly eligibility expectations.
1. The basic rules for each sport, extracurricular, or co-curricular activity will be established by the director or head coach. These can include rules regarding behavior, curfew, practice and other expectations.
2. A student may ride home with another parent if a signed permission form from **each** parent has been provided prior to activity.
4. SCHOOL SPONSORED ACTIVITIES include any situation when students are under direct supervision of a coach, teacher, or sponsor, and /or are representing Highland High School in some capacity either at school or on any school trip. This includes attendance as a SPECTATOR at school events. All participants and spectators are expected to conduct themselves in a proper manner consistent with school behavior guidelines.

DRUG/ALCOHOL/TOBACCO FREE SCHOOLS: In order to promote the general health, welfare and well-being of students and staff, smoking, chewing, drugs, alcohol, vape pens and oils, drug paraphernalia, or any other use of illegal or banned substances including marijuana products by staff, students, and members of the public is banned from all school property and school activities off campus.

ACADEMIC HONESTY: Each student is responsible for their own classwork and homework. In order to promote academic rigor, and integrity the use of all artificial intelligence resources is banned. Student work is meant to demonstrate what they have learned. Plagiarism, Artificial intelligence and all other forms of academic dishonesty will result in a grade of zero for that assignment. Repeated violations of this policy can result in class withdrawal with a grade of F, suspension, and possible expulsion.

STUDENT VEHICLES: All student vehicles must be parked in the paved North parking lot area. Students must register their vehicle in the office and will receive a rearview mirror tag which must be displayed in their vehicle at all times if parking on school grounds. The cost of the tag is \$1, and \$5 to replace missing tags. Senior students may also purchase reserved parking wheel stops from the HS Office. The cost of the reserved spots are \$20. Student vehicles parked on campus are subject to the same search rules and procedures that apply to school lockers. Individuals who operate a vehicle in an unsafe manner will be ticketed with additional disciplinary actions.

PARKING LOT SEARCHES: The privilege of bringing a student-operated motor vehicle onto school premises is conditioned on consent by the student driver to allow search of the vehicle when there is reasonable suspicion that the search will yield evidence of contraband. Refusal by a student, parent/guardian, or owner of the vehicle to allow access to a motor vehicle on school premises at the time of a request to search the vehicle shall be cause for termination without further hearing of the privilege of bringing the vehicle on to school premises. Refusal to submit to search also may result in disciplinary action and notification of law enforcement officials. Routine patrolling of student parking lots and inspection of the outside of student automobiles shall be permitted at all times.

CHECKING OUT OF SCHOOL: In order to legally cover your absence during the time you are away from school, every student leaving school during the school day will need to check out through the high school office.

STUDENT LOCKERS AND BELONGINGS: No hall lockers will be issued. Students must carry all possessions in a backpack. All PE and Athletic lockers will have a combination issued by PE teachers. PE and Athletic

equipment must be stored in locked lockers at all times. The school is not responsible for items that students leave in the locker rooms which are not properly secured.

PROFANITY: The use of profanity in classrooms, the common areas, or anywhere on school property is not acceptable. Students using profanity are subject to disciplinary action including suspension. This includes school events both on and off of campus.

DRUG, ALCOHOL, OR TOBACCO USE BY STUDENTS: Weld RE-9 School District shall promote a healthy environment for students by providing education, support and decision-making skills in regard to alcohol, drugs and other controlled substances and their abuse. In order to accomplish this goal, a cooperative effort must be made among the schools, parents/guardians, community and its agencies. It shall be a violation of Board policy and considered to be behavior which is detrimental to the welfare or safety of other students or school personnel for any student to possess, use, sell, distribute or exchange or to be under the influence of alcohol, drugs or other controlled substances. The unlawful possession or use of alcohol or controlled substances is wrong and harmful to students.

For purposes of this policy, controlled substances include but are not limited to narcotic drugs, hallucinogenic or mind-altering drugs or substances, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, any other controlled substances as defined in law, or any prescription or nonprescription drug, drug paraphernalia, vape pens and oils, medication, vitamins or other chemical substances not taken in accordance with the Board policy and regulations on administering medications to students. This policy also includes substances that are represented by or to the student to be any such controlled substance or what the student believes to be any such substance.

VAPING: Participation in vaping and or tobacco use is strictly prohibited. Consequences for participation in vaping and/or tobacco use will include a mandatory suspension as well as an educational component that will be required in order to return to school. Additional violations will result in increased consequences; a recommendation for expulsion is possible for multiple violations.

This policy shall apply to any student on district property, being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event, off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event, or whose conduct at any time or place interferes with the operations of the district or the safety or welfare of students or employees. Students violating this policy shall be subject to disciplinary sanctions which may include suspension and/or expulsion from school and referral for prosecution. Disciplinary sanctions and interventions for violations of this policy shall be in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions. Situations in which a student seeks counseling or information from a professional staff member for the purpose of overcoming substance abuse shall be handled on an individual basis depending upon the nature and particulars of the case. When appropriate, parents shall be involved and effort made to direct the substance abuse.

BULLYING PREVENTION/EDUCATION: The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable. Bullying is the use of coercion to obtain control over another person or to be habitually cruel to another person. Bullying can occur through written, verbal, or electronic transmitted expression or by means of a physical act or gesture. Bullying is prohibited on district property, at district or school sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event. A student who engages in any act of bullying is subject to appropriate disciplinary action including but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made.

GANG ACTIVITY: The Board of Education prohibits the presence on school premises, in school vehicles and at school-related activities of any apparel, jewelry, accessory, notebook or manner of grooming which by virtue of its color, arrangement, trademark or any other attribute denotes membership in gangs which advocate drug use, violence or disruptive behavior. This policy shall be applied at the principal's discretion after consultation with the superintendent or designee as the need for it arises at individual school sites.

STUDENT DRESS CODE

Students who are inappropriately dressed will be asked to change or return home.

State law (Senate Bill-133) points out the need for a dress code policy that defines and prohibits students from wearing apparel that is deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school. If that choice in clothing compromises the maintenance of a safe and orderly school then it is also a violation of state law. To provide students with guidelines for making responsible choices in apparel the following have been identified as distracting and disruptive to the classroom environment or to the maintenance of a safe and orderly school:

- **Clothing with profane/vulgar words or symbols.**
- **Head coverings will not be allowed in school buildings from 7:30 a.m. until 3:30 p.m. This includes all caps, hats, bandannas, hoods, hair nets, etc.**
- **Clothing or apparel with alcohol, tobacco, drugs or other inappropriate products or messages.**
- **Baggy clothing that sags, belts worn below the waistline, and/or exposed undergarments.**
- **Shorts may be worn year-round, but shorts/skirts must be of modest length, (mid-thigh), no ‘booty shorts’**
- **Torso must be covered. Tank tops cannot be low cut in on the back (no racer backs). (Fishnet and mesh are allowed under dress code approved shirts, shorts or skirts.)**
- **Accessories or attire associated with gang or violent activity including but not limited to spiked rings, bracelets or necklaces, neck chains, dog chokers, tattoos, wallet chains, large pins, gang colored apparel, bandanas, and hair nets.**

- **Sports practices and teams. Clothing will be at the coach’s discretion.**

(Please note that these guidelines are always open for review and are subject to change at any time.)

GRADUATION COMMENCEMENT CEREMONY DRESS CODE: Weld RE9 School District acknowledges that graduation is very important to each student and their families. The graduation commencement ceremony is optional, as such Weld RE9 can enforce guidelines for ceremony dress code and regalia. The following are permissible for the Weld RE9 Commencement Ceremony:

- Traditional graduation dress (cap and gown),
- Sashes or cords worn during graduation that represent membership in a nationally recognized organization,
- Other distinctions such as class honors, and future military service,
- Native American and Pacific Islander regalia as outlined in Colorado Senate Bill SB 23-202.

CELL PHONES: Are to be placed in the phone holders when entering the classroom or in the student’s backpack. Cell phones are a distraction in the classroom and student use will be prohibited. Students using these items without teacher permission will have these confiscated by the teacher and taken to the office.

VIOLENT AND AGGRESSIVE BEHAVIOR: Violent and aggressive behaviors will not be tolerated. Immediate action will be taken by school officials for those participating in violent or aggressive behavior which include (but not limited to):

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| * Possession - threat with or use of a weapon | * Physical assault | * Verbal abuse |
| *Gang activity | * Intimidation | * Extortion |
| *Sexual Harassment | * Discriminatory slurs | * Defiance |
| * Vandalism | * Terrorism | * Stalking |

SEXUAL HARRASSMENT: In accordance with state law sexual harassment is defined as follows, (but not limited to):

1. Sexually oriented kidding, abuse or harassment.
2. Pressure for sexual activity.
3. Repeated remarks to a person with sexual or demeaning implications.
4. Unwelcome touching, such as patting, pinching or constant brushing against another's body.
5. Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades or similar personal concerns.

Students who believe they have been subject to sexual harassment by a peer or an adult will follow these steps:

1. Report the incident to the administration.
2. The principal will confer with the charging party within two days to obtain clear understanding of the complaint.
3. The principal will attempt to meet with the charged party within fourteen days of receiving the report in order to obtain a response.
4. On the basis of the principal's findings, the principal will attempt to resolve the matter informally through conciliation or report the incident and transfer the record to the superintendent, beginning the formal grievance process, and so notify the parties by certified mail within seven days. After reviewing the record made by the principal, the superintendent may attempt to gather more evidence, and impose sanctions deemed appropriate including a recommendation to the Board for disciplinary action within fourteen days.

WEAPONS IN SCHOOL: Carrying, bringing, using or possessing a dangerous weapon in any school building, on school grounds, in any school vehicle or at any school-sponsored activity without the authorization of the school or the school district is prohibited. Any item resembling a weapon that could cause bodily harm will lead to suspension and possible expulsion of a student.

Students are reminded that knives of any length are not permitted on school grounds.

STUDENT CODE OF CONDUCT: The principal may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event.

1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of value.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of third-degree assault.
4. Violation of criminal law which has an immediate effect on the school or on the general safety or welfare of students or staff.
5. Violation of district policy or building regulations.
6. Violation of the district's policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using or possessing a dangerous weapon without the authorization of the school or school district, in accordance with state law.

7. Violation of the district's alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs or controlled substances, in accordance with state law.
8. Violation of the district's violent and aggressive behavior policy.
9. Violation of the district's tobacco-free schools' policy.
10. Violation of the district's policy on sexual harassment.
11. Violation of the district's policy on nondiscrimination.
12. Throwing objects, unless part of a supervised school activity, that can cause bodily injury or damage property.
13. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
14. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.
15. Engaging in bullying which may include physically hitting, punching, kicking, or verbal bullying which includes teasing, name calling, taunting, racial slurs, spreading gossip and rumors, and cyber bullying which includes harassing emails, instant messages, text messages, as well as intimidating or threatening websites, blogs, or posts.
16. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
17. Lying or giving false information, either verbally or in writing, to a school employee.
18. Scholastic dishonesty which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
19. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the school staff.
20. Behavior on or off school property which is detrimental to the welfare or safety of other students or school personnel.
21. Repeated interference with the school's ability to provide educational opportunities to other students.
22. Engaging in "hazing" activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
23. Violation of the district's dress code policy.
24. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.
Copies also shall be available to any member of the public upon request. Adopted April 26, 1994 Revised November 24, 2009
25. Repeated tardiness to class, or skipping classes.

STUDENT ACTIVITIES (CO-CURRICULAR and EXTRA-CURRICULAR CODE OF CONDUCT)

Individuals participating in the interscholastic activities program at Highland High School are highly visible to the student body, the community and the communities with which we compete. The opportunity of participation carries the responsibility of adherence to a code of conduct which reflects the role model status of athletes and other participants in student activities and which will bring credit to the participant and to Highland High School.

1. **Suspension from school**: Students who are suspended from school are prohibited from participating in sports or other activities during the length of the suspension.
2. **Theft, vandalism or destruction of property**: Participants involved either directly or as an accomplice in theft, vandalism or destruction of property will receive a one-game/activity suspension. Subsequent involvement will be subject to review by the athletic/activity council.
3. **Substance abuse**: Throughout the school year, regardless of quantity, a student will not:
 - a. Use a beverage containing alcohol
 - b. Use tobacco
 - c. Use or consume, have in possession, sell or give away marijuana or any controlled substance, or be in possession of drug paraphernalia. It is not a violation for a student to be in possession of a legally-defined drug specifically prescribed for the student's own use by his doctor.

First Violation: After confirmation of the first violation, the student will be suspended from all activities for 20% of the regularly scheduled contests. If the full suspension is not completed, the remaining days will be applied to the next

sport in which the student is involved. Suspensions will be applied to postseason contests as well as regular season contests.

- Example 1: A football player would be suspended for 2 games ($9 \text{ regular season contests} \times 20\% = 1.8 \text{ contests}$). This number will be rounded to the nearest whole number.
- Example 2: A volleyball, basketball, or baseball player would be suspended for 4 games ($19 \text{ regular season contests} \times 20\% = 3.8 \text{ contests}$). The number will be rounded to the nearest whole number.

Second Violation: After confirmation of the second violation (during one school year), the student will be suspended from all activities for 50% of the regularly scheduled contests. If the full suspension is not completed, the remaining days will be applied to the next sport in which the student is involved. Suspensions will be applied to postseason contests as well as regular season contests.

Third Violation: After the third confirmation of a violation, the student will be suspended from all activities for one calendar year.

Student-athletes will be granted a one-time self-reporting reduction in the length of their suspension from athletic contests. First time offenders would receive a suspension of 10% of the regularly scheduled contests if they self-report their violation. Self-reporting is defined as reporting the violation to school administration prior to being questioned about a potential violation of the code of conduct. Student-athletes will only be able to receive the self-reporting reduction one time during their high school career.

SCHOOL BOARD POLICIES AND REGULATIONS

The following policies are recommended policies for parents and/or students. These policies provide students and parents with what they can expect when certain circumstances arise during the school year. These policies may be found in their entirety on our school web site www.weldre9.k12.co.us under District Office>Board of Education>Policies. A summary of board policies is available at your student's school office.

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| File: AC | Nondiscrimination/Equal Opportunity |
| File: AC-E | File: AC-R Nondiscrimination/Equal Opportunity (Complaint and Compliance Process) |
| File: ACE | Non-Discrimination/Equal Opportunity |
| | File: ACE-E Nondiscrimination on the Basis of Handicap/Disability (AND COMPLAINT PROCESS) |
| File: ACE-E | Nondiscrimination on the Basis of Handicap/Disability |
| File: ADC | Tobacco-Free Schools |
| File: EBCE | School Closings and Cancellations |
| File: ECAF/ECAF-R | Use of Video and Audio Monitoring |
| File: EEAG | Student Transportation in Private Vehicles |
| File: EFC | Free and Reduced-Price Food Services |
| File: EF-E-1 | School Meal Payments |
| File: IC/ICA | School Year/School Calendar/Instruction time |
| File: IHCD | Postsecondary Options/Concurrent Enrollment |
| File: IHCD-R | Postsecondary Options/Concurrent Enrollment |
| File: IK | Academic Achievement |
| File: IKF | Graduation Requirements |
| File: JB | Equal Educational Opportunities |
| File: JBA (also ACA) | Nondiscrimination on the Basis of Sex (Compliance with Title IX) |
| File: JBA-E | Nondiscrimination on the Basis of Sex (Compliance with Title IX) |
| File: JBB/JJB-R | Sexual Harassment |
| File: JEA | Compulsory Attendance Ages |
| File: JFAB | Continuing Enrollment of Students Who Become Nonresidents |
| File: JFC | Student Withdrawal from School/Dropouts |
| File: JFC-R | Student Withdrawal from School/Dropouts |
| File: JH | Student Absences and Excuses |
| FILE: JHB | Truancy |
| File: JIC | Student Conduct |
| File: JICA | Student Dress Code |
| File: JICC | Student Conduct on Buses |
| File: JICC-R(EEAEC-R) | Student Conduct on School Buses |
| File: JICDA | Code of Conduct |
| File: JICDD* | Violent and Aggressive Behavior |
| File: JICDE* | Bullying Prevention and Education |
| File: JICEA | School-Related Student Publications |
| File: JICEA-R | School-Related Student Publications |
| File: JICEC* | Student Distribution of Non-Curricular Materials |
| File: JICEC*-R | Student Distribution of Non-curricular Materials |
| File: JICF | Secret Societies/Gang Activity |
| File: JICF-R | Secret Societies/Gang Activity |
| File: JICH | Drug and Alcohol Use by Students |
| File: JICI | Weapons in School |
| File: JIH | Student Interrogations, Searches and Arrests |
| File: JIHB | Parking Lot Searches |
| File: JII | Student Concerns, Complaints and Grievances |
| File: JII-R | Student Concerns, Complaints and Grievances (and grievance procedure) |
| File: JJA | Student Organizations (Secondary Schools) |

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| File JJJ | Extracurricular Activity Eligibility |
| FILE: JJJ-R | Extracurricular Activity Eligibility |
| File: JK | Student Discipline |
| File: JK-R | Student Discipline |
| File: JK*-2 | Discipline of Students with Disabilities |
| File: JKA | Use of Physical Intervention |
| File: JKA-R | Use of Physical Intervention |
| File: JKBA | Disciplinary Removal from Classroom |
| File: JKBA*-R | Disciplinary Removal from Classroom |
| File: JKD/JKE | Suspension/Expulsion of Students |
| File: JKD/JKE | Suspension/Expulsion of Students |
| File: JLC | Student Health Services and Records |
| File: JLCB | Immunization of Students |
| File: JLCB-R | Immunization of Students |
| File: JLCD | Administering Medicines to Students |
| File: JLCE | First Aid and Emergency Medical Care |
| File: JLDAC | Screening/Testing of Students (And Treatment of Mental Disorders) |
| File: JLF | Reporting Child Abuse/Child Protection |
| File: JLIB | Student Dismissal Precautions |
| File: JQ | Student Fees, Fines and Charges |
| File: JRA/JRC | Student Records/Release of Information on Students |
| File: JRA/JRC-R | Student Records/Release of Information on Students |
| | File: JRA/JRC-E-1 Student Records/Release of Information on Students (Notification to Parents and Students of Rights Concerning Student School Records) |
| | File: JRCA* Sharing of Student Records/Information (between School District and State Agencies) |
| File JS* | Student Use of the Internet and Electronic Communication |
| File: KB | Parent Engagement in Education |
| File: KI | Visitors to Schools Policy |

Revised: 7/20/2023